

Zarafa Setup Guide

Your number one MS exchange alternative on 



from desktop



from the internet



from anywhere!



The Zarafa server on Igaware allows you to share e-mail, calendars, contacts and tasks via Outlook, on your PDA/Blackberry/Mobile phone or through our Webaccess. The Zarafa Webaccess features the familiar Outlook 'Look & Feel' interface, and you can keep using the features in Outlook that have always allowed you to work efficiently; opening your colleague's calendar or sending a meeting request is a piece of cake.

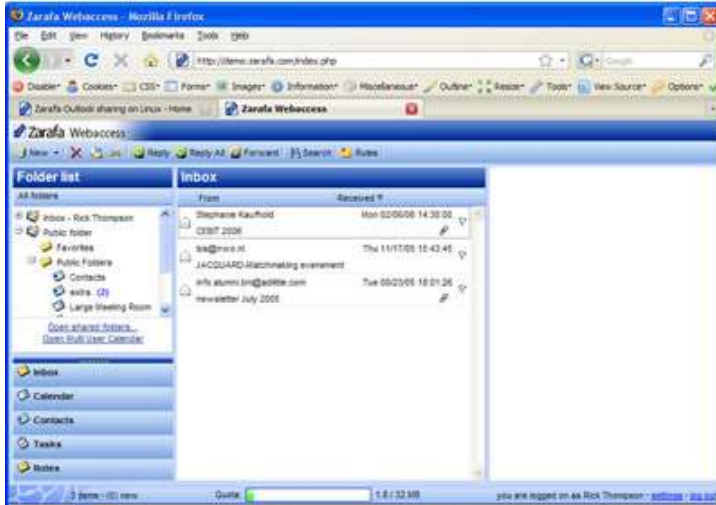
To try Zarafa on Igaware, login to your Igaware Server and go to Servers=>Collaborative Groupware=>Zarafa=>General. You can have 3 users active without a licence. If you want to enable more users email support@igaware.com.

In Zarafa=>Users, select users you want to enable for Zarafa. Note: If you are trying out Zarafa on a live system it is recommended you create a test user as email will be held in the Zarafa server which will not be accessible at the end of the trial period.

Webaccess

If you have used Outlook Web Access then you will find Zarafa Webaccess very familiar.

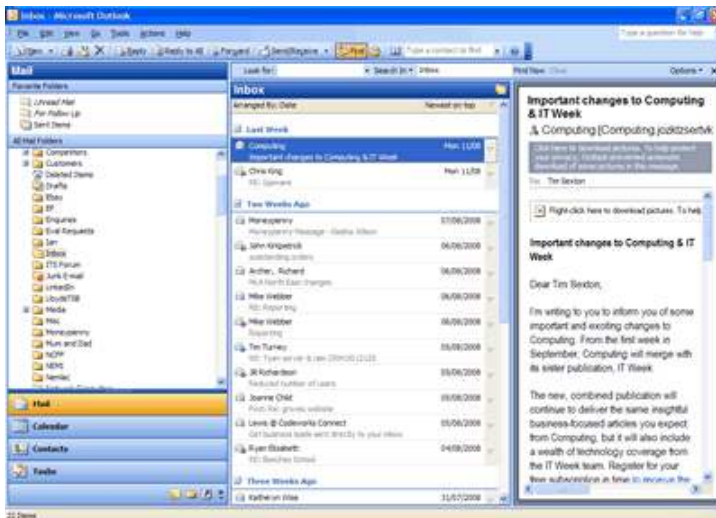
You can access the web interface to Zarafa using the following web address <http://igawareip/webaccess> (igawareip is the LAN IP address of your Igaware server). You can also open remote access by opening port 80 (Administration=>Access Controls=>Inbound Firewall=>Port Input), and then using the public ip address of the server when out of the office (<http://publicip/webaccess>). Use your Igaware user name and password to login. You can also use port 443 to use <https://publicip/webaccess>



Using Outlook

To enable outlook with Zarafa, you first need to download the Zarafa outlook client and manual from <http://www.igaware.com/support>. The installation is very straightforward involving installing the client and creating an outlook profile to use the Zarafa server. The manual will guide you through the process in detail. Any problems please email support@igaware.com.

All the features associated with using Outlook with Exchange are fully supported.





PDA/Blackberry/Mobile Phone Synchronisation

Zarafa provides remote synchronisation & push-mail of all ActiveSync compatible PDA's and phones. Blackberry's require a Blackberry Enterprise Server - this is supported by Zarafa.

Nokia Phone Settings

Nokia phones can synchronise using Mail For Exchange. Mail For Exchange delivers you full push email to your mobile phone / handset. Mail For Exchange is native to your handset which means that your inbox, calendar and contacts integrate perfectly and synchronize with your mobile phone. The exact moment someone sends you an email, the email is pushed directly to your mobile phone in the same way a text message is. You do not have to click send/receive or establish an Internet connection to receive your emails.

Recommended settings for MFE on your Nokia:

Connection

Exchange Server: Enter the public ip/domain of your Igaware server.

Secure Connection: No

Access Point: Contract Internet

Sync while roaming: No

Use default port: Yes

Credentials

User name: Enter your Igaware user name

Password: Enter your Igaware password

Domain: None

Sync Content

Yes to all

In case of conflict: Server wins

Sync Schedule

Configure as you wish

Calendar, Tasks, Contacts

Initial Sync: Keep items on phone. (Otherwise you will lose them! If your initial sync fails, check these setting again before you try again.)

Email

Email Address: Enter your email address

Any problems, please email support@igaware.com

Migration Tools

Migration to Zarafa is easy. If users are using outlook there is migration tool available from <http://www.igaware.com/support>

IMAP mail boxes on the Igaware server can be migrated – contact support@igaware.com.

See Appendix for more on migration.

Zarafa Benefits Summary

Effective sharing via multiple clients

- Effective communication by sharing e-mail, calendar and contacts
- Stable Outlook sharing for all Outlook versions by full MAPI implementation (unique)
- Support for IMAP and iCal based clients

Work wherever you want

- Webaccess compatible with Internet explorer and Firefox
- Remote Outlook synchronisation over HTTPS
- Advanced offline mode for laptop users
- Remote synchronisation & Push-mail of all ActiveSync compatible PDA's and phones Technical benefits
- Easy migration: Via migration tools, data can be imported and access rights can be configured from the server side

Compared to MS Exchange

- Cost-effective: initial investment and upgrades cost less than 50% of MS Exchange
- Multi-user week calendar in webaccess
- Brick-level backup with single item and single mailbox restore in 1 minute

Secure

- Email filtering including anti-virus, anti-spam, anti-phishing and content filtering
- Email reporting

Pricing

Please contact us for licensing costs.

Appendix

Migration

Zarafa Migration

To migrate a user, go to the Igaware admin page and enable the user you want to add Administration=>Servers=>Collaborative Groupware=>Zarafa=>Users. Set a user as an administrator – use this user’s credentials when using the migration tool.

On the user’s computer install the Zarafa client software – email support@igaware.com and we will send you the client software and the migration tool.

Copy the Zarafa client software to the desktop of the computer and double click to install – you will need to restart the computer.

After you have restarted the computer, go to control panel => mail and select show profiles and add a profile, call it Zarafa, then select new email account, select other server types (bottom option), select Zarafa and then enter details – server address is the Igaware LAN IP and enter the relevant user and password. Select the Zarafa profile to be used always.

Now find the users outlook pst file – it’ll probably be in C:\Documents and Settings\userfolder (e.g. fred)\Local Settings\Application Data\Microsoft\Outlook

The file will be called Outlook.pst – copy this to a folder on the Igaware file server e.g. \\igawareip\public\MailTemp and rename in the format, username.pst

Delete other files in this folder that have already been migrated!

Now from a computer install and open the migration tool (the client must have been installed first) and follow instructions using a user name and password when requested of an administrator, find the pst files – browse to the Igaware File Server and select ‘match files by name’. Click start to migrate.

Depending on the size of pst files, migration can take a while.